



## **Appropriate use of Parental Involvement Funds**

### ***Basic Requirements***

#### **1. Goal of Parental Involvement funding**

The Title I funds allocated to the school for Parental Involvement shall be used to increase Parental Involvement at the school level through a comprehensive programmatic approach. Each school must strive to build the capacity of parents to help children achieve to high standards. The No Child Left Behind Act suggests several activities for which Parental Involvement funds may be used.

The school may use funds to:

- 1.) Provide program information to parents (i.e. School Report Card workshops, Parent Leap Prep materials, School Parent Centers)
- 2.) Purchase materials for parents to use and to provide training for parents (i.e. literacy training, technology training)
- 3.) Educate educators (i.e. parent communication workshops, Parental Involvement conferences)
- 4.) Educate parents (i.e. teach parents how to better assist their children with homework, high-stakes testing)
- 5.) Coordinate activities with other parental involvement programs (i.e. Head Start, Parent Information Resource Centers, Family Resource Centers)
- 6.) Develop effective communication with parents (i.e. ELL parent materials, postage costs, "Understanding Poverty" workshops) \*Home-School Folders: Send home daily or weekly folders of student papers, homework, progress and notices. Require parents to sign as documentation that it has been received.
- 7.) Support reasonable activities suggested by parents (i.e. health fair, Parent University)
- 8.) Solicit parental input in decision making process (i.e. School Improvement Teams, community workshops, effective partnership training)

- 9.) Provide reasonable and necessary parent expenses (i.e. childcare for Open House, bus transportation for parents to attend Open House)
- 10.) Train parents to enhance the involvement of other parents (i.e. ADF's Parent Leadership Program)
- 11.) Arrange/accommodate school meetings at a variety of times (i.e. in-home conferences, parent convenient meetings)
- 12.) Implement model approaches (i.e. National Network of Partnership Schools or Epstein's Model, I Care)
- 13.) Develop appropriate roles for community-based organizations and businesses (i.e. YWCA, Boys & Girls Club)
- 14.) Student Planners, promoting daily communication between school and home **(Cannot contain school logos, mascots , and advertising)** Should only contain school's name and school year.

## 2. Non-allowable Expenditures

Schools may not use Federal funds for the following items:

- Promotional or incentive items (i.e. awards, certificates)
- Meal items (i.e. sandwiches, plate lunches, chicken boxes)\*
- Honors/Awards Banquets or Breakfasts
- Open House activities \*\*
- Student field trips\*\*\*

\* Light refreshment items may be purchased for parental involvement activities or events, but none of the items that are purchased should be able to be construed to be part of a meal. This also prohibits the purchase of separate items that can then be combined to make a meal. Bulk single serve items are preferable (i.e. cake squares instead of cake, two-liter bottles opposed to canned soft drinks). Utensils and paper products may also be purchased.

\*\* Federal funds must supplement, not supplant district responsibilities. Open House activities are a district mandate.

\*\*\* Although student field trips are not an allowable expense, transportation for parents to events may be paid for using Federal funds, provided the activity increases their parenting capacity (i.e. College Days for Parents)